



Ph.01636-220174, 8146588783

S.D.COLLEGE FOR WOMEN

3, JAWAHAR NAGAR, MOGA-142001

Email- moga_sdcollege@yahoo.co.in

Ref. No. IQAC/2019-20/8

NOTICE

07-07-2019

The IQAC members are hereby requested to attend the IQAC meeting on 9th July, 2019 at 1:00pm in the Principal's Office.

Agenda:-

Planning for Admission 2019-2020.

Planning for Hawan Ceremony.

Planning for Teej Function.

Planning for IQAC Sponsored Seminar.

Requirement of faculty for B.VOC. Department

Any other with the permission of the Principal.

IQAC Coordinator

Salvinder Kaur
Officiating Principal
S.D. College For Women, Moga

COMPOSITION OF THE IQAC (2019-2020)

| SR. NO. | CATEGORY | NAME OF MEMBERS | DESIGNATION | SIGNATURE |
|---------|------------------------------|-----------------------------|---|-------------|
| 1 | CHAIRPERSON | DR.(MRS.) PALVINDER KAUR | OFFICIATING PRINCIPAL | |
| 2 | MANAGEMENT REPRESENTATIVE | DR. R.C. MITTAL | CHAIRMAN, C.M.C. | |
| 3 | TEACHER | DR. SAKSHI SHARMA | MEMBER COORDINATOR | |
| 4 | TEACHER | MRS. PUJA BANSAL | FACULTY MEMBER | |
| 5 | TEACHER | MRS. MEENA | FACULTY MEMBER | Not Present |
| 6 | TEACHER | MRS. NAMITA BARMAN | FACULTY MEMBER | |
| 7 | TEACHER | MRS. GAGANDEEP KAUR | FACULTY MEMBER | |
| 8 | TEACHER | DR. BALJEET KAUR | FACULTY MEMBER | |
| 9 | TEACHER | MS. RAJNI VERMA | FACULTY MEMBER | |
| 10 | TEACHER | MS. RAJNI KAUR | FACULTY MEMBER | |
| 11 | TEACHER | MRS. AMARJOT PUREWAL | LIBRARIAN | |
| 12 | ADMINISTRATIVE STAFF | MR. CHAMAN LAL | OFFICE INCHARGE/ CLERK | |
| 13 | TECHNICAL STAFF | MR. VEENU | LAB ATTENDENT/LAB TECHNICIAN | |
| 14 | COMMUNITY REPRESENTATIVE | SH. S.K BANSAL | NGO COORDINATOR | Not Present |
| 15 | INDUSTRIALIST | MRS. INDU PURI | OWNER OF P-MARKA MUSTARD OIL INTERNATIONAL BRAND | Not Present |
| 16 | PARENT | MR. AVTAR SINGH | TEACHER | Not Present |
| 17 | ALUMNI | MS. NAIYA | EX-STUDENT | Not Present |

IQAC Coordinator

Dr. Sakshi Sharma

Dr. Palvinder Kaur

Officiating Principal

For Women, Moga

Minutes of the Meeting

Dr. Palvinder Kaur (Officiating Principal) Chairperson IQAC extended a cordial welcome to all the members. The minutes of the previous meeting were reviewed. The Principal and the members of IQAC discussed the following points:-

*In order to improve the strength of the students, it was suggested that the college should contact different welfare clubs and teachers should visit the schools for providing the awareness about the courses offered by the college.

*It was also suggested that the publicity of the college should be done through social media.

*Admission committee was formed and duties were assigned to teachers.

*Date of the Hawan Ceremony was decided in the meeting. It was decided that the Hawan would be solemnized on 25th July, 2019 in the Multipurpose Hall and Langar would also be served.

*It was unanimously decided that Teej Function will be organized in the college campus and it was instructed that the Punjabi Department should organized it with great zest and zeal.

*IQAC members put forward a proposal for the celebration of National Sports Day. This duty was assigned to Mrs.Namita Barman, Assistant Professor in Physical Education Department.

*Inter Department Competitions should be organized so that students can channelize their talents.

*It was also suggested that feedback system should be online and its proper analysis should be done.

All the members appreciated the efforts of the institution and the meeting ended with a vote of thanks to the Chair.



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Ref.No - IQAC/2019-20/9

NOTICE

21-10-2019

The IQAC members are hereby requested to attend the IQAC meeting on 23 Oct, 2019 at 1:00pm in the Principal's Office.

Agenda:-

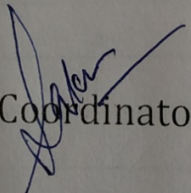
Review of previous meeting.

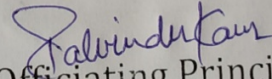
Planning for House Test.

Renovation of room and requirement of books for the students of B.Voc. Department.

Requirement of books for competitive test.

Any other with the permission of the Principal.


IQAC Coordinator


Officiating Principal
Officiating Principal
S.D. College For Women, Moga

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| 15 | INDUSTRIALIST | MRS. INDU PURI | OWNER OF P-MARKA MUSTARD OIL INTERNATIONAL BRAND | Not Present |
| 16 | PARENT | MR. AVTAR SINGH | TEACHER | Not Present |
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IQAC Coordinator

Dr. Sakshi Sharma

Dr. Palvinder Kaur

Officiating Principal

Dr. Palvinder Kaur

Officiating Principal
For Women, Moga

Minutes of the Meeting

Dr.Palvinder Kaur (Officiating Principal) Chairperson IQAC extended a cordial welcome to all the members .The Principal and the members of IQAC discussed the following points:-

*In the previous meeting, there was a healthy discussion on increasing the strength of students .This year strength touched 541. Dr.R.C.Mittal ,worthy Chairman, appreciated the untiring efforts of officiating Principal and all the staff members.

*Dr. R.C. Mittal ,Chairman, CMC, also congratulated the Officiating Principal and staff members for successful organization of Hawan Ceremony,Teej ceremony ,National Sports Day and IQAC Sponsored Seminar.

*Date for conducting the House Test was decided and This duty was assigned to Mrs. Raman Bala, Dr.Sakshi Sharma and Mrs. Meena and Ms.Rajni.

*Dr. Sakshi Sharma ,coordinator IQAC ,put emphasis on the view that some steps must be taken for the placement of students

*Proposal for renovation of the room for B.voc Department was accepted by the worthy Chairman, Dr. R.C.Mittal and Officiating Principal, Dr. Palvinder Kaur.

*DR. Radhika informed the IQAC Committee that some computers are required for B.Voc. Department. It was decided in the meeting that college would purchase computers as soon as possible.

*Members of IQAC suggested that students of the college should be encouraged for preparing themselves for the competitive exams.

*For the coaching of competitive tests ,teachers should be requested to make proposal and send it to the higher authorities for approval.

*It is decided that for promoting research work in the college , teachers and students should be encouraged to take minor and major projects .For this adequate fund will be provided by the Management.



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Ref No- IQAC/2019-20/10

NOTICE

07/01/2020

The IQAC members are hereby requested to attend the IQAC meeting on 9th January, 2020 at 1:00pm in the Principal's Office.

Agenda:-

Review of previous meeting.

Planning of New Semester.

Proposal of seminar by B.Voc Department.

Medical check-up of staff.

Any other with the permission of the Principal.

IQAC Coordinator

Officiating Principal

Officiating Principal
S.D. College For Women, Moga

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IQAC Coordinator

Dr. Sakshi Sharma

Dr. Palvinder Kaur

Officiating Principal

For Women, Moga

Minutes of the Meeting

Dr. Palvinder Kaur (Officiating Principal) Chairperson, IQAC extended a cordial welcome to all the members. The minutes of the previous meeting were reviewed. The Principal and the members of IQAC discussed the following points:-

*Teaching through ICT should be promoted. At least one lecture through PPT should be delivered by each teacher once in a week.

*Different departments were directed to organize qualitative lectures and activities so that the knowledge of the students can be enhanced.

* All the columns of seven criterias related to AQAR were discussed at length. All the in- charges of respective criteria, Mrs. Namita Berman, Mrs. Gagandeep Kaur, Dr. Baljit Kaur, Mrs. Puja Bansal, Dr. Radhika Bansal, Ms. Rajni Kaur and Mrs. Meena actively participated in the discussion and their queries were sorted out.

*Mrs. Puja Bansal, IQAC Co-coordinator reminded the other members of IQAC that seed money is yet to be instituted and some steps should be taken in this regard.

*Members of IQAC suggested that the research activities should be organized and faculty members should be encouraged to organize seminars and conferences.

*It was decided in the meeting that Lohri function would be celebrated on 14th January and College Annual Magazine 'Shristi' would also be released on that auspicious occasion.

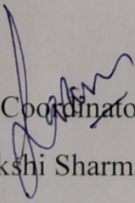
*Proposal for seminar by B.Voc{HAM} Department was also accepted by worthy Chairman, Dr. R.C. Mittal and Officiating Principal, Dr. Palvinder Kaur.

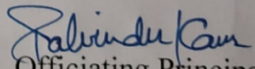
*It was also decided in the meeting that the medical check-up of the staff members would be done in collaboration of DCB Bank.

All the members appreciated the efforts of the institution and the meeting ended with a vote of thanks to the Chair.

Action Taken Report

- Every possible step was taken for improving the strength of the students .Teachers visited the schools to provide guidance to the students and for making the students aware of the future prospects of the courses offered and new courses introduced by the college.
- Before the commencement of the session, Hawan was solemnized in the Multipurpose Hall of the college on 3rd August,2019 and langar was also served to the devotees.
- Teej function was organized by Punjabi Department with great zeal on 15th August,2019.
- National Sports Day was celebrated by Physical Education Department on 29th August, 2019.
- House Test was conducted successfully.
- Room for B.Voc.(HAM) Department was renovated and books were also purchased for the students of the Department of B.Voc. and the students who aspire to appear in the Competitive Tests.
- Lohri function was organized on 14th January,2020 and college released the Golden Jubilee edition of the magazine on this auspicious occasion.
- Proposal of organizing the National Seminar on Health care and hygiene was accepted in the meeting. This one day National Seminar was organized on 11th feb.,2020 by the Department of B.Voc.(HAM).


IQAC Coordinator
Dr. Sakshi Sharma


Officiating Principal
Dr. Palvinder Kaur

Officiating Principal
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